



Wessex RFCA Representative for Devon (Unpaid, Non-Executive Role)

Location: Devon

Reports to: Chair of Wx RFCA Engagement Committee

Type: Unpaid, Non-Executive

Expenses: Claimable

About Us:

Wessex RFCA is an independent, not-for-profit organisation dedicated to being the essential, effective, and enduring partner that supports and enable tri-service Reserves, Cadets, and the wider Armed Forces community across the South West.

Role Overview:

We are seeking an experienced and dedicated individual to represent the Association in Devon to be an active champion of the Reserves, Cadets and the wider Armed Forces community in Devon. In addition, this pivotal role will involve:

- Act as the focal point for members of the Association within Devon.
- Promote knowledge and an interest in the Association within Devon.
- Represent Devon on the Wessex RFCA Engagement Committee
- Sit on/Chair other RFCA committees subject to expertise, interest and capacity.
- Attend the Devon Joint Service Cadet Committee meetings, if available.
- Liaise with HM Lord-Lieutenant of Devon on behalf of the Association.
- Assist with the planning and delivery of specified Association-led County events.
- Represent the Association at civic, community and employer engagement events.
- Visit Reserve and Cadet engagement and training events as invited and available.
- Highlight potential recipients for national and county Honours and Awards.
- Engage with, and encourage, Cadet Force Adult Volunteers (CFAVs).
- Engage and recruit supportive employers and potential Wx RFCA members.

Preferred Experience:

Community and Stakeholder Engagement:

- Proven experience engaging with local communities, stakeholders, or organisations, including governmental, civic, and voluntary groups.
- Experience building and maintaining relationships with key figures such as local authorities, employers, and military personnel.

Committee **or** Board Representation:

- Previous experience representing an organisation at a senior level, such as on a board or committee.

- Familiarity with attending and contributing to meetings, with the ability to influence decision-making and advocate for the organisation.

Liaison and Relationship Management:

- Experience acting as a liaison between organisations and external stakeholders, including civic (e.g. Lord-Lieutenant), military bodies, or community groups.
- Proven track record in fostering strong working relationships and ensuring smooth communication between parties.

Engagement with Reserve Forces and Cadets:

- Experience working with or supporting Reserve Forces, Cadet organisations, or similar youth/community groups.
- Understanding of the structure and needs of Reserve Forces and Cadet groups.

Time Commitment:

- Attendance in-person (or virtually) at 3 Engagement Committees per year.
- Participation in other committee meetings and events as appropriate.
- Approximately 6-8 additional hours per month preparing and networking.

Benefits and Support:

- Opportunity to make a significant impact.
- Professional development and networking opportunities.
- Training and support provided.
- Enhance your corporate social responsibility profile.
- Build connections with the Armed Forces community.

Additional Information:

- **Term length:** 3 years with the option to extend to 5 years.
- **Incumbent can serve for a maximum** of 2 such terms.
- Reimbursement of reasonable expenses is provided.
- Prior military service may be an advantage but is certainly not a pre-requisite.

Join us in making a difference for the Armed Forces community. Apply now to contribute your expertise, interest and leadership to our mission.

To apply:

Applicants should send their CV and a covering letter/email outlining your relevant experience and suitability for the appointment, in strict confidence to: Hannah Owen, Deputy Chief Executive, Wessex RFCA, Mount House, Mount Street, Taunton, TA1 3QE (email: wx-cedep@rfca.mod.uk) to arrive no later than Friday 15th August 2025. Shortlisted applicants will be invited for interview in early/mid-September. The successful applicant will be invited to the Wessex RFCA AGM and Defence Insight Brief in Taunton on Wednesday 24th September 2025.

Connect with us on LinkedIn to learn more about Wx RFCA and our initiatives.

Applications required by Friday 15th August 2025.